



**PONNAIYAH RAMAJAYAM INSTITUTE OF
SCIENCE & TECHNOLOGY (PRIST)**

Declared as DEEMED-TO-BE-UNIVERSITY
U/s 3 of UGC Act, 1956

Date: 11-09-2023

CIRCULAR

It is hereby informed that the next meeting of the Anti-Ragging Committee will be held on 13th September 2023 at 10:30 AM in the Anti-Ragging Committee Cell. The meeting will address various issues related to the department. All members are requested to attend the meeting without fail.

Copy to:

Office of the Hon'ble Chancellor

Office of the Hon'ble Pro-Chancellor Madam

Office of the Hon'ble President


Office of the Hon'ble Vice-Chancellor

Office of the Hon'ble Pro-Vice-Chancellor

Registrar

Members

File (Dean & Office)


CHAIRPERSON
Ponnaiyah Ramajayam Institute of Science & Technology (PRIST)
institution Deemed to be University
U/s 3 of the UGC Act, 1956
THANJAVUR - 613 403. TAMIL NADU



PONNAIYAH RAMAJAYAM INSTITUTE OF SCIENCE & TECHNOLOGY (PRIST)

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Minutes of the meeting of the Anti-Ragging Committee

The meeting of the Anti-Ragging Committee for the academic year 2023-2024 was 13th September 2023 and chaired by Dr. L. Chinnappa. The Chairman welcomed all committee members and expressed gratitude for their continued support and valuable contributions during the previous semester.

The meeting began with a review of the minutes from the previous session, which were unanimously approved. It was noted that there had been a significant reduction in ragging incidents compared to the last semester, reflecting the effectiveness of the committee's efforts.

Committee members provided updates on ongoing initiatives, including the successful implementation of orientation programs aimed at educating students about the severe consequences of ragging. Discussions also centered on plans for the upcoming semester, with a focus on:

1. Enhanced Awareness Campaigns: Strengthening efforts to educate students about anti-ragging policies and fostering a culture of respect and inclusivity.
2. Collaboration with Student Organizations: Partnering with student groups to promote peer-led initiatives and create a supportive environment.
3. Anonymous Helpline: Introducing a confidential reporting mechanism to encourage students to report incidents without fear of retaliation.

The committee highlighted the critical role of faculty in monitoring student behavior and proposed organizing training sessions to equip them with the necessary skills to identify and address potential ragging incidents effectively. Additionally, the importance of improving student feedback mechanisms, such as conducting regular surveys, was emphasized to ensure continuous improvement in anti-ragging measures.

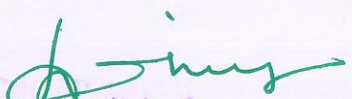
The meeting concluded with a strong commitment to maintaining a safe and welcoming environment for all students. The Member Secretary thanked the committee for their unwavering support in monitoring student activities and maintaining a peaceful atmosphere on campus.

In a unanimous decision, the committee resolved to work collectively as a team to ensure that junior students feel comfortable, secure, and well-settled within the PRIST Deemed-to-be University campus.

Key Recommendations for Future Actions:

- Strengthen collaboration with local authorities to ensure swift action against ragging incidents.
- Organize periodic workshops and seminars to reinforce anti-ragging awareness among students and staff.
- Develop a comprehensive database to track and analyze ragging-related complaints and resolutions.
- Encourage senior students to act as mentors for juniors, fostering a sense of responsibility and camaraderie.

The meeting was adjourned with a renewed determination to uphold the university's commitment to eradicating ragging and promoting a safe, inclusive, and respectful academic environment.


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**The meeting of the Anti-Ragging Committee took place on 19th September 2023 at 10:30
AM in the Anti-Ragging Committee Cell.**

S.NO	NAME OF THE MEMBERS	SIGNATURE
1.	Dr.L. Chinnappa	
2.	Dr.A.Usha	
3.	Prof.P. Vijakumar	
4.	Mrs. Nanthini	
5.	Mr.Manikandan	
6.	Mr.G.Thiyagarajan	
7.	Dr.R.Gunasekaran	
8.	Mr.G. Vengateshan	
9.	Mr.S.Kannan	
10.	Mr. V. Gocigin Soosairaj	
11.	Dr.S.Ambika	
12.	Ms.K.Sathya	
13.	Mr.R.Tamilselavan	



**PONNAIYAH RAMAJAYAM INSTITUTE OF
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Declared as DEEMED-TO-BE-UNIVERSITY
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Date: 07-02-2024

CIRCULAR

It is hereby informed that the next meeting of the Anti-Ragging Committee will be held on 12th February 2024 at 10:30 AM in the Anti-Ragging Committee Cell. The meeting will address various issues related to the department. All members are requested to attend the meeting without fail.

Copy to:

- Office of the Hon'ble Chancellor
- Office of the Hon'ble Pro-Chancellor Madam
- Office of the Hon'ble President
- Office of the Hon'ble Vice-Chancellor
- Office of the Hon'ble Pro-Vice-Chancellor
- Registrar
- Members
- File (Dean & Office)

CHAIRPERSON

Ponnaiyah Ramajayam Institute of
Science & Technology (PRIST)
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PONNAIYAH RAMAJAYAM INSTITUTE OF SCIENCE & TECHNOLOGY (PRIST)

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Date: 12.02.2024

Minutes of the meeting of the Anti-Ragging Committee

The Meeting of the Anti-Ragging Committee for the even semester of the academic year 2023-2024 was chaired by Dr. L. Chinnappa. The chairman welcomed all members of the committee and expressed gratitude for their unwavering support and valuable suggestions during the previous semester. The Anti-Ragging Committee was established with the primary goal of fostering a safe and welcoming environment for all students, especially newcomers. Recognizing the harmful impact of ragging on student well-being, the committee is dedicated to preventing such activities through awareness, education, and strict enforcement of anti-ragging policies.

Key initiatives highlighted during the meeting included:

- Oath Administration: Students take an oath against ragging upon enrolling in the university.
- Admission Clarifications: Clear guidelines and information about anti-ragging policies are provided during the admission process.

The committee is composed of faculty members, student representatives, and external advisors, ensuring a diverse range of perspectives and expertise. Each member plays a crucial role in implementing strategies to effectively combat ragging.

The primary objectives of the committee are:


- Raising awareness about the consequences of ragging.
- Promoting a culture of respect and inclusion.
- Providing support to victims of ragging.

The committee strives to create an environment where every student feels safe, respected, and valued.

Throughout the academic year, the committee organized various initiatives, including awareness campaigns, workshops, and orientation sessions. These programs aimed to educate students about the harmful effects of ragging and encouraged them to take a stand against such practices.

To effectively monitor and address incidents of ragging, the committee established a confidential reporting system, which includes a helpline and an online portal. This system encourages students to report incidents without fear of retaliation, ensuring that prompt action can be taken.

The Member Secretary of the committee thanked all members for their valuable support in monitoring students and maintaining a peaceful atmosphere on campus. The meeting concluded with a unanimous decision to continue working as a team to ensure that junior students feel comfortable and well-settled at PRIST Deemed-to-be University.



Secretary
Ponnaiah Ramajayam Institute of
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The meeting of the Anti-Ragging Committee took place on 12th February 2024 at
10:30 AM in the Anti-Ragging Committee Cell.

S.NO	NAME OF THE MEMBERS	SIGNATURE
1.	Dr.L. Chinnappa	
2.	Dr.A.Usha	
3.	Prof.P.Vijakumar	
4.	Mrs. Nanthini	
5.	Mr.Manikandan	
6.	Mr.G.Thiyagarajan	
7.	Dr.R.Gunasekaran	
8.	Mr.G.Vengateshan	
9.	Mr.S.Kannan	
10.	Mr.V. Gocigin Soosairaj	
11.	Dr.S.Ambika	
12.	Ms.K.Sathya	
13.	Mr.R.Tamilselavan	



PONNAIYAH RAMAJAYAM INSTITUTE OF SCIENCE & TECHNOLOGY (PRIST)

Declared as DEEMED-TO-BE-UNIVERSITY
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Date: 16-08-2023

CIRCULAR

The meeting of the Grievances and Redressal Committee meet will held on August 18, 2023 at 10.00 am in office of Dean of Student Affairs. The members are requested to attend the meeting.

Copy to:

Office of the Hon'ble Chancellor

Office of the Hon'ble Pro-Chancellor Madam

Office of the Hon'ble President

Office of the Hon'ble Vice-Chancellor

Office of the Hon'ble Pro-Vice-Chancellor

Registrar

Members

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**Minutes of the students Grievance Redressal Committee held on 18.08.2023 at 10.00AM
in the dean of students Affairs office**

Following members were present

Name of the member	Position
Dr.L.Chinnappa Dean-Arts & Science	Chair-person
Dr.S.Ambiga Dean-Academic Affairs	Member
Dr.A.Sohna Chandra Packiyavathi Controller of Examination	Member
Prof.R.Tamizhselvan Dean-Engineering & Technology	Member
Dr.R.Gunasekaran Dean-Education	Member
Dr.Smitha Elsa Peter Director-IQAC	Member
Dr.A.Usha Dean-Student Affairs	Member
Dr.R.Senthikumar Assistant Professor -Agriculture	Member
Prof.K.Sathya Assistant Professor-Commerce	Member
REPRESENTATIVES OF STUDENT	
Thirumal S IV-year B.Sc.(Hons) Agriculture	Special invite
k.Keerthana III-Year B.Sc. Biochemistry	Special invite



The Students Grievance Redressal Committee meeting was held on 18th August 2023 at 10:00 AM in the Dean of Students Affairs office. The meeting was chaired by the Dr.L.Chinnappa, Dean-Arts & Science with the participation of faculty representatives, student union representatives, and administrative officers.

The committee discussed the grievance redressal process and reviewed the steps taken in addressing previous complaints. No new grievances were reported during the meeting. The committee acknowledged the efforts made by various departments to resolve outstanding issues and emphasized the importance of maintaining an open and effective communication channel for students. The meeting concluded with a plan to monitor ongoing issues and a follow-up meeting.



COORDINATOR



Ponnaiyah Ramajayam Institute of
Science & Technology (PrIST)
Institution Deemed to be University
Uis 3 of the UGC Act, 1956
THANJAVUR - 613 403, TAMILNADU



PONNAIYAH RAMAJAYAM INSTITUTE OF SCIENCE & TECHNOLOGY (PRIST)

Declared as DEEMED-TO-BE-UNIVERSITY
U/s 3 of UGC Act, 1956

Minutes of the students Grievance Redressal Committee held on 18.08.2023 at 10.00AM in the dean of students Affairs office

S.No.	Name of the member	Signature
1.	Dr.L.Chinnappa Dean-Arts & Science	
2.	Dr.S.Ambiga Dean-Academic Affairs	
3.	Dr.A.Sohna Chandra Packiyavathi Controller of Examination	
4.	Prof.R.Tamizhselvan Dean-Engineering & Technology	
5.	Dr.R.Gunasekaran Dean-Education	
6.	Dr.Smitha Elsa Peter Director-IQAC	
7.	Dr.A.Usha Dean-Student Affairs	
8.	Dr.R.Senthikumar Assistant Professor -Agriculture	
9.	Prof.K.Sathya Assistant Professor-Commerce	
REPRESENTATIVES OF STUDENT		
10.	Thirumal S IV-year B.Sc.(Hons) Agriculture	
11.	k.Keerthana III-Year B.Sc. Biochemistry	





**PONNAIYAH RAMAJAYAM INSTITUTE OF
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Date:06-02-2024

CIRCULAR

By direction, it is informed that, the meeting of the Grievances and Redressal Committee meet will held on February 08, 2024 at 11.30 pm in C-Block Seminar Hall. The members are requested to attend the meeting.



CHAIRPERSON

Copy to:

Office of the Hon'ble Chancellor

Office of the Hon'ble Pro-Chancellor Madam

Office of the Hon'ble President

Office of the Hon'ble Vice-Chancellor

Office of the Hon'ble Pro-Vice-Chancellor

Registrar

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**Minutes of the students Grievance Redressal Committee held on 08.02.2024 at 11.30PM
in the C-Block Seminar Hall**

The meeting commenced at 11:30 PM with a warm welcome by the Chairperson, Dr.L.Chinnappa, who emphasized the importance of addressing student grievances promptly to ensure a conducive academic environment. The Chairperson highlighted the committee's role in fostering transparency and accountability within the institution.

Following members were present

Name of the member	Position
Dr.L.Chinnappa Dean-Arts & Science	Chair-person
Dr.S.Ambiga Dean-Academic Affairs	Member
Dr.A.Sohana Chandra Packiyavathi Controller of Examination	Member
Prof.R.Tamizhselvan Dean-Engineering & Technology	Member
Dr.R.Gunasekaran Dean-Education	Member
Dr.Smitha Elsa Peter Director-IQAC	Member
Dr.A.Usha Dean-Student Affairs	Member
Dr.R.Senthikumar Assistant Professor -Agriculture	Member
Prof.K.Sathya Assistant Professor-Commerce	Member
REPRESENTATIVES OF STUDENT	
Thirumal S IV-year B.Sc.(Hons) Agriculture	Special invite
k.Keerthana III-Year B.Sc. Biochemistry	Special invite

Review of Previous Meeting Minutes:

The minutes of the previous meeting were reviewed and approved unanimously. The committee noted that most grievances from the previous meeting had been resolved, with a few pending issues requiring follow-up.

Discussion of New Grievances:



The committee addressed the following grievances raised by students:

a. Infrastructure Issues:

- Students reported inadequate lighting in the library and frequent Wi-Fi disruptions in the hostel.

- Action Taken: The Administrative Officer assured that the lighting issue would be resolved within a week, and the IT department would investigate the Wi-Fi disruptions.

b. Academic Concerns:

- Several students expressed concerns about the lack of clarity in exam evaluation criteria and delayed feedback on assignments.

- Action Taken: The Faculty Representative agreed to conduct a workshop to clarify evaluation criteria and ensure timely feedback.

Suggestions from Student Representatives:

- Student representatives suggested introducing a mobile app for grievance submission to streamline the process.

- The committee welcomed the idea and assigned the IT department to explore its feasibility.

Follow-Up on Pending Issues:

- The committee reviewed the status of pending grievances, such as the installation of water purifiers in hostels. The Administrative Officer confirmed that the installation would be completed by the end of the month.

The Chairperson thanked the members for their active participation and reiterated the committee's commitment to addressing student concerns promptly. The meeting concluded at 12:45 PM.



COORDINATOR

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Minutes of the students Grievance Redressal Committee held on 08.02.2024 at 11.30PM in
the C-Block Seminar Hall.

Name of the member	Signature
Dr.L. Chinnappa Dean-Arts & Science	
Dr.S. Ambiga Dean-Academic Affairs	
Dr.A.Sohana Chandra Packiyavathi Controller of Examination	
Prof.R. Tamizhselvan Dean-Engineering & Technology	
Dr.R. Gunasekaran Dean-Education	
Dr.Smitha Elsa Peter Director-IQAC	
Dr.A.Usha Dean-Student Affairs	
Dr.R.Senthikumar Assistant Professor -Agriculture	
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REPRESENTATIVES OF STUDENT	
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Date: 20-09-2023

CIRCULAR

By direction, it is informed that the meeting of the Internal Complaints Committee (ICC) is scheduled for September 22nd, 2023 at 11.30 am in the Internal Complaints Committee Cell to discuss various issues pertaining to the department. All members are requested to be present for the meeting.



Copy to:

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- Office of the Hon'ble Vice-Chancellor
- Office of the Hon'ble Pro-Vice-Chancellor
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CHAIRPERSON

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Date:22.09.2023

Minutes of Meeting Internal Complaints Committee

The meeting of Internal Complaints Committee was held on 22nd September 2023 at 11.30 AM in the Internal Complaints Committee cell. The following member were presents in the meeting.

Presenting officer	Dr. Smitha Elsa Peter Professor, Department of ECE
Members-Teaching Faculty	Prof.R. Thiyagrajan Associate Professor, School of Law
	Prof.D. Bhavya Asst.Professor,Department of Physics
Members-Non Teaching Staff	Mrs. A. Nandhini Finance officer
	Mr.N. Vaithyanadhan Technical Assistant
Students	Ms.M. Anushiya Ph.D. – Full time Research Scholar, Department of Mathematics
	Mr.N. Pannerselvam II-year M. Tech Power System
Member -External	Mrs.Anandhi Murali Charter president Rotary club of thanjur-divas Managing trustee Arpanam Charitable and Educational Trust





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The meeting of the Internal Complaints Committee (ICC) was held on 22nd September 2023 at 11:30 AM in the Internal Complaints Committee Cell. The meeting was chaired by Dr. Smitha Elsa Peter, Professor, Department of ECE, serving as the presenting officer.

The committee reviewed any complaints or issues that had been raised since the last meeting. After a detailed review, it was confirmed that there were no new complaints or cases submitted to the ICC at this time.

The committee members emphasized the importance of maintaining open communication channels for reporting grievances and assured that the committee remains available for any future concerns.

Since there were no cases to address, the meeting was adjourned after a brief discussion on the continued vigilance and availability of the ICC for handling complaints in the future.



Smitha
CHAIRPERSON

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**The meeting of Internal Complaints Committee was held on 15th February 2024 at
10.30 AM in the Internal Complaints Committee cell**

S.No	Name	signature
1.	Dr. Smitha Elsa Peter	
2.	Prof.R. Thiagrajan	
3.	Prof.D. Bhavya	
4.	Mrs. A. Nandhini	
5.	Mr.N. Vaithyanadhan	
6.	Ms.M. Anushiya	
7.	Mr.N. Pannerselvam	
8.	Mrs.Anandhi Murali	





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[Signature]
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Date:15.02.2024

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Members-Teaching Faculty	Prof.R. Thiyagrajan Associate Professor, School of Law
	Prof.D. Bhavya Asst.Professor,Department of Physics
Members-Non Teaching Staff	Mrs. A. Nandhini Finance officer
	Mr.N. Vaithyanadhan Technical Assistant
Students	Ms.M. Anushiya Ph.D. – Full time Research Scholar, Department of Mathematics
	Mr.N. Pannerselvam II-year M. Tech Power System
Member -External	Mrs.Anandhi Murali Charter president Rotary club of thanjur-divas Managing trustee Arpanam Charitable and Educational Trust





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The meeting of the Internal Complaints Committee was held on 15th February 2024 at 10:30 AM in the Internal Complaints Committee Cell. The meeting was chaired by Dr. Smitha Elsa Peter, Professor, Department of ECE, serving as the presenting officer.

The committee reviewed any new complaints or concerns that had been raised since the last meeting. After a thorough review, it was noted that there were no new cases or complaints submitted for consideration at this time. The committee discussed the importance of maintaining a safe and supportive environment for all students and staff, while emphasizing the availability of the ICC for addressing any future grievances.

With no pending cases to address, the meeting was concluded with a reminder to all present that the committee remains open and accessible for any concerns that may arise.



Smitha

CHAIRPERSON

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4.	Mrs. A. Nandhini	
5.	Mr.N. Vaithyanadhan	
6.	Ms.M. Anushiya	
7.	Mr.N. Pannerselvam	
8.	Mrs.Anandhi Murali	

