



PONNAIYAH RAMAJAYAM INSTITUTE OF SCIENCE & TECHNOLOGY (PRIST)

Declared as DEEMED TO BE UNIVERSITY
U/s 3 of UGC Act 1956

REF: PRIST/REG/OFF/05-08/2023

Date: 05.08.2023

OFFICE ORDER

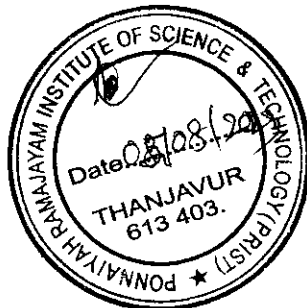
I am to inform that the Internal Complaints Committee has been reconstituted as follows:


INTERNAL COMPLAINTS COMMITTEE (2023-2024)

Head of the Institution: Dr.T.V.CHRISTY, Vice –Chancellor

Presiding Officer	Dr.A.Shona Chandra Packiavathy Controller of Examinations
Members- Teaching Faculty	Dr.Aviraja Manjula Assistant Professor, Engineering & Technology
	Dr.Kirubakaran Assitant Professor/Mathematics
	Dr.G.Karthika Assistant Professor, Commerce
	Prof. R. Ponmathi Assistant Professor, Agriculture
Members-Non Teaching Staff	Mrs.P.Soundarya Administrative Assistant
	Mrs.S.Sathya Administrative Assistant
Members-Students	S. Vishwanathan III Year –B.Sc Physics
	Ms.M.Anushya III Year-B.Tech-CSE
	Manoranjana K III Year-B.COM
	Thirumal S IV-Year B.Sc Agriculture
	Mrs.B.Nilavu Full Time Ph.D Scholar
NGO Representative	Mrs.Anushya In-Charge -Dr. Vijaya Home,Thanjavur.

To
Members




REGISTRAR
REGISTRAR,
Ponnaiyah Ramajayam Institute of
Science & Technology (PRIST),
(Institution Deemed to be University
U/s 3 of the UGC Act. 1956),
THANJAVUR - 613 403, TAMIL NADU.




PRIST
DEEMED TO BE
UNIVERSITY
NAAC ACCREDITED
THANJAVUR- 613 403 - TAMIL NADU

Date: 04.02.2019

CIRCULAR

By direction, it is informed that the meeting of the Internal Complaints Committee (ICC) is scheduled for February 6th 2019, at 10.30 am in the internal complaints committee cell to discuss various issues pertaining to the department, all members are requested to be present for the meeting.




CHAIRPERSON
PRIST Deemed to be University
(U/s 3 of the UGC Act.1956)
Vallam, THANJAVUR-613 403.

Copy To:

Office of the Hon'ble Chancellor sir
Office of the Hon'ble pro Chancellor Madam
Office of the Hon'ble Vice Chancellor sir
Office of the Hon'ble pro Vice Chancellor sir
Registrar
Member
File (Dean & Office)



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THANJAVUR- 613 403 - TAMIL NADU

Date: 06.02.2019

Minutes of meeting for Internal Complaints Committee

The meeting of Internal Complaints Committee was held on 06th February 2019 at 10.30 am in the internal complaints committee cell. The following members were present in the meeting.

Presiding Officer	Dr.A.Sohna Chandra Packiyavathy Controller of Examinations
Members-Teaching Faculty	Dr.Aviraja Manjula Professor / EEE
	Dr.Kirubakaran Assistant Professor/Mathematics
Members-Non Teaching Staff	Mrs.P.Soundarya Administrative Assistant
	Mrs.S.Sathya Administrative Assistant
Members-Students	Ms.G.Parthipa IV Year – B.Tech- CSE
	Ms.M.Anushya II Year – B.Tech-CSE
	Mrs.B.Nilavu Full Time Ph.D.Scholar
NGO Representative	Mrs.G.Shyamala Dr.Vijaya Home,Thanjavur.

1. During the meeting, the chairperson provided a detailed presentation of the minutes from the previous session. This comprehensive review was essential for ensuring that all committee members were updated on past discussions and decisions, which established a clear context for the current meeting's agenda. The chairperson's summary highlighted



key outcomes and actions from the previous meeting, setting the stage for a focused and productive discussion on new topics.

2. Following this, Dr. Aviraja Manjula's report was discussed. The report confirmed that no cases of sexual harassment had been reported at the institution during the previous semester. This positive finding was welcomed by the committee, reflecting the institution's ongoing commitment to fostering a safe and respectful environment for all members of the community. The absence of reported incidents underscored the effectiveness of existing measures and the importance of continuing vigilance in maintaining such a positive atmosphere.
3. The committee then reviewed the suggested action plans and revisited the issues discussed in the last meeting. Each action plan was examined in detail, and the committee evaluated its performance against the objectives set previously. This thorough evaluation involved assessing each item individually to understand progress and areas requiring improvement. The discussion led to a recommendation that the department should keep a detailed record of these issues. Such records would be invaluable if there were changes in the committee's composition, ensuring continuity and facilitating a smooth transition for new members. This approach would help maintain focus and efficiency, even with changes in personnel.

In addition, the committee decided to focus on planning and implementing events and initiatives aimed at promoting gender equality and gender sensitization. These initiatives are designed to advance equal opportunities and fair treatment for all individuals, regardless of gender. Furthermore, the campaigns are intended to raise awareness and deepen understanding of gender-related issues within the institution. By proactively addressing these areas, the committee aims to foster a more inclusive and informed environment, enhancing the overall effectiveness of its efforts to promote gender equality.

4. Dr. A. Sohna Chandra Packiavathy concluded the meeting by expressing heartfelt gratitude to all members for their dedicated support and cooperation throughout the year. Her acknowledgment underscored the collective effort and commitment of the members, which has been instrumental in achieving the committee's objectives.



With no further points on the agenda, the meeting was adjourned. Members were thanked for their valuable contributions and reminded of the importance of their continued dedication to advancing gender equality and awareness within the institution.




CHAIRPERSON

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Vallam, THANJAVUR - 613 403.



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THANJAVUR- 613 403 - TAMIL NADU

Internal Complaints Committee was held on 06th February 2019 at 10.30 am in the internal complaints committee cell.

S.NO	Name	Signature
1	Dr.A.Sohna Chandra Packiyavathy	
2	Dr.Aviraja Manjula	
3	Dr.Kirubakaran	
4	Mrs.P.Soundarya	
5	Mrs.S.Sathya	
6	Ms.G.Parthipa	
7	Ms.M.Anushya	
8	Mrs.B.Nilavu	
9	Mrs.G.Shyamala	






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Date: 26.09.2018

CIRCULAR

As directed, please be informed that the Internal Complaints Committee (ICC) meeting is scheduled for September 28th, 2018, at 10:30 AM in the ICC cell. The meeting will address various departmental issues. All members are requested to be present to ensure a comprehensive discussion and effective decision-making. Your attendance is important.




CHAIRPERSON
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Office of the Hon'ble Vice Chancellor sir
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Date: 28.09.2018

Minutes of meeting for Internal Complaints Committee

The Internal Complaints Committee meeting was held on September 28th, 2018, at 10:30 AM in the ICC cell. The following members were present:

Presiding Officer	Dr.A.Sohna Chandra Packiyavathy Controller of Examinations
Members-Teaching Faculty	Dr.Aviraja Manjula Professor / EEE
	Dr.Kirubakaran Assistant Professor/Mathematics
Members-Non Teaching Staff	Mrs.P.Soundarya Administrative Assistant
	Mrs.S.Sathya Administrative Assistant
Members-Students	Ms.G.Parthipa IV Year – B.Tech- CSE
	Ms.M.Anushya II Year – B.Tech-CSE
	Mrs.B.Nilavu Full Time Ph.D.Scholar
NGO Representative	Mrs.G.Shyamala Dr. Vijaya Home, Thanjavur.

1. During the meeting, the chairperson provided a detailed presentation of the minutes from the previous session. This thorough review ensured that all members were well-informed about the outcomes and decisions made previously. By revisiting these details, the chairperson established a clear foundation for the current meeting's agenda and facilitated a smooth transition into discussing new topics.
2. Following the presentation, Dr. Aviraja Manjula's report was reviewed. The report confirmed that no cases of sexual harassment had been reported at the institution during



the previous semester of the academic year. This information was met with satisfaction, reflecting the institution's effective measures in maintaining a safe and respectful environment. The absence of reported incidents underscored the importance of ongoing vigilance and continued adherence to established protocols to ensure a secure environment for all members of the community.


3. The committee then focused on examining the suggested action plans and discussing the issues from the last meeting. Each action plan was scrutinized in detail, and the performance was evaluated by reviewing each item individually. This approach allowed for a comprehensive assessment of progress and areas requiring further attention. It was recommended that the department maintain a record of these issues, as this would be beneficial if there were changes in the committee's composition. Detailed records would aid in ensuring continuity and efficiency, providing new members with necessary context and understanding.

In addition, the committee decided to plan and implement events and initiatives focused on gender equality and gender sensitization. These initiatives are designed to promote equal opportunities and fair treatment for all individuals, irrespective of gender. The campaigns aim to enhance awareness and understanding of gender-related issues within the institution, contributing to a more inclusive and informed environment. By proactively addressing these concerns, the committee seeks to advance equality and foster a supportive atmosphere for all members.

4. Dr. A. Sohna Chandra Packiavathy concluded the meeting by expressing sincere gratitude to all members for their dedicated support and cooperation throughout the year. Her acknowledgment highlighted the collective effort and commitment of the members, which has been crucial in achieving the committee's objectives.

With no further points to discuss, the meeting was adjourned. Members were thanked for their contributions and reminded of the importance of their continued efforts to advance gender equality and awareness within the institution.




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Internal Complaints Committee was held on 28th September 2018 at 10.30 am in the internal complaints committee cell.

S.NO	Name	Signature
1	Dr.A.Sohna Chandra Packiyavathy	
2	Dr.Aviraja Manjula	
3	Dr.Kirubakaran	
4	Mrs.P.Soundarya	
5	Mrs.S.Sathya	
6	Ms.G.Parthipa	
7	Ms.M.Anushya	
8	Mrs.B.Nilavu	
9	Mrs.G.Shyamala	





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Date: 11.02.2020

CIRCULAR

As directed, please be informed that the Internal Complaints Committee (ICC) meeting is scheduled for February 13th, 2020, at 10:30 AM in the ICC cell. The meeting will address various departmental issues, and all members are requested to be present.




CHAIRPERSON

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Copy To:

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Office of the Hon'ble Vice Chancellor sir
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Date: 13.02.2020

Minutes of meeting for Internal Complaints Committee

The meeting of Internal Complaints Committee was held on 13th February 2020 at 10.30 am in the internal complaints committee cell. The following members were present in the meeting.


Presiding Officer	Dr.A.Sohna Chandra Packiyavathy Controller of Examinations
Members-Teaching Faculty	Dr.Aviraja Manjula Professor / EEE
	Dr.Kirubakaran Assistant Professor/Mathematics
Members-Non Teaching Staff	Mrs.P.Soundarya Administrative Assistant
	Mrs.S.Sathya Administrative Assistant
Members-Students	Ms.G.Parthipa IV Year – B.Tech- CSE
	Ms.M.Anushya II Year – B.Tech-CSE
	Mrs.B.Nilavu Full Time Ph.D.Scholar
NGO Representative	Mrs.G.Shyamala Dr. Vijaya Home, Thanjavur.



1. During the meeting, the chairperson presented the detailed minutes of the previous meeting.
2. The Dr. Aviraja Manjula report has confirmed that there were no cases of sexual harassment reported at the institution during the previous semester of the academic year.
3. During this conversation, we looked over the recommended action plans and discussed the concerns from the previous meeting. We went over each issue one by one to assess our performance. Changes to your text are indicated by orange highlights, and you may make more edits by clicking on words and changing them to synonyms. Try it out.
4. In addition to raising awareness and educating people about gender-related issues, these campaigns aim to promote equality of opportunity and treatment for all individuals, regardless of gender.
5. Dr. A. Sohna Chandra Packiavathy concluded the meeting by expressing gratitude towards all members for their support and cooperation throughout the year.

Since there were no other points to discuss the meeting ended.




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Internal Complaints Committee was held on 13th February 2020 at 10.30 am in the internal complaints committee cell.

S.NO	Name	Signature
1	Dr.A.Sohna Chandra Packiyavathy	
2	Dr.Aviraja Manjula	
3	Dr.Kirubakaran	
4	Mrs.P.Soundarya	
5	Mrs.S.Sathya	
6	Ms.G.Parthipa	
7	Ms.M.Anushya	
8	Mrs.B.Nilavu	
9	Mrs.G.Shyamala	





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THANJAVUR- 613 403 - TAMIL NADU

Date: 17.09.2019

CIRCULAR

By direction, it is informed that the meeting of the Internal Complaints Committee (ICC) is scheduled for September 19th 2019, at 10.30 am in the internal complaints committee cell to discuss various issues pertaining to the department, all members are requested to be present for the meeting.




CHAIRPERSON

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Office of the Hon'ble Vice Chancellor sir
Office of the Hon'ble pro Vice Chancellor sir
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Member
File (Dean & Office)



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Date: 17.09.2019

Minutes of meeting for Internal Complaints Committee

The meeting of Internal Complaints Committee was held on 19th September 2019 at 10.30 am in the internal complaints committee cell. The following members were present in the meeting.


Presiding Officer	Dr.A.Sohna Chandra Packiyavathy Controller of Examinations
Members-Teaching Faculty	Dr.Aviraja Manjula Professor / EEE
	Dr.Kirubakaran Assistant Professor/Mathematics
Members-Non Teaching Staff	Mrs.P.Soundarya Administrative Assistant
	Mrs.S.Sathya Administrative Assistant
Members-Students	Ms.G.Parthipa IV Year – B.Tech- CSE
	Ms.M.Anushya II Year – B.Tech-CSE
	Mrs.B.Nilavu Full Time Ph.D.Scholar
NGO Representative	Mrs.G.Shyamala Dr.Vijaya Home,Thanjavur.



1. During the meeting, the chairperson presented a detailed account of the minutes from the previous session.
2. Dr. Aviraja Manjula's report confirmed that no cases of sexual harassment were reported at the institution during the previous semester of the academic year.
3. We reviewed the suggested action plans and discussed the issues raised in the last meeting. Each item was individually assessed to evaluate our performance. It was recommended that the department keep a record of these issues, as it may be beneficial in the event of a change in the committee's composition. The committee decided to plan events and initiatives focused on gender equality and gender sensitization. These initiatives aim to promote equal opportunity and treatment for all individuals, regardless of gender, and to raise awareness and understanding of gender-related issues.
4. Dr. A. Sohna Chandra Packiavathy concluded the meeting by expressing gratitude to all members for their support and cooperation throughout the year.

With no further points to discuss, the meeting was adjourned.




CHAIRPERSON
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THANJAVUR- 613 403 - TAMIL NADU

Internal Complaints Committee was held on 19th September 2019 at 10.30 am in the internal complaints committee cell.

S.NO	Name	Signature
1	Dr.A.Sohna Chandra Packiyavathy	
2	Dr.Aviraja Manjula	
3	Dr.Kirubakaran	
4	Mrs.P.Soundarya	
5	Mrs.S.Sathya	
6	Ms.G.Parthipa	
7	Ms.M.Anushya	
8	Mrs.B.Nilavu	
9	Mrs.G.Shyamala	





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THANJAVUR- 613 403 - TAMIL NADU

Date: 14.02.2021

CIRCULAR

By direction, it is informed that the meeting of the Internal Complaints Committee (ICC) is scheduled for February 16th 2021, at 10.30 am in the internal complaints committee cell to discuss various issues pertaining to the department, all members are requested to be present for the meeting.




CHAIRPERSON

PRIST Deemed to be University
(U/s 3 of the UGC Act.1956)
Vallam, THANJAVUR - 613 403.

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Office of the Hon'ble Chancellor sir
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Office of the Hon'ble Vice Chancellor sir
Office of the Hon'ble pro Vice Chancellor sir
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Member
File (Dean & Office)



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THANJAVUR- 613 403 - TAMIL NADU

Date: 16.02.2021

Minutes of meeting for Internal Complaints Committee

The meeting of Internal Complaints Committee was held on 16th February 2021 at 10.30 am in the internal complaints committee cell. The following members were present in the meeting.


Presiding Officer	Dr.A.Sohna Chandra Packiyavathy Controller of Examinations
Members-Teaching Faculty	Dr.Aviraja Manjula Professor / EEE
	Dr.Kirubakaran Assistant Professor/Mathematics
Members-Non Teaching Staff	Mrs.P.Soundarya Administrative Assistant
	Mrs.S.Sathya Administrative Assistant
Members-Students	Ms.G.Parthipa IV Year – B.Tech- CSE
	Ms.M.Anushya II Year – B.Tech-CSE
	Mrs.B.Nilavu Full Time Ph.D.Scholar
NGO Representative	Mrs.G.Shyamala Dr. Vijaya Home, Thanjavur.



1. During the meeting, the chairperson provided a comprehensive overview of the minutes from the previous session. This review ensured that all members were up-to-date with the discussions and decisions made previously.
2. The report from Dr. Aviraja Manjula confirmed that no cases of sexual harassment had been reported at the institution during the previous semester of the academic year. This finding was noted with satisfaction, reflecting the institution's commitment to a safe and respectful environment.
3. The committee then turned its attention to the suggested action plans and discussed the issues raised during the last meeting. Each item was reviewed individually to assess the committee's performance and progress. It was recommended that the department maintain a record of these issues, as this could be valuable if there are changes in the committee's composition in the future. The committee also decided to develop and implement events and initiatives focused on gender equality and gender sensitization. These initiatives are intended to promote equal opportunities and fair treatment for all individuals, regardless of gender. Additionally, they aim to increase awareness and understanding of gender-related issues within the institution.
4. Dr. A. Sohna Chandra Packiavathy concluded the meeting by expressing sincere gratitude to all members for their unwavering support and cooperation throughout the year. Her acknowledgment of the members' efforts was a testament to their dedication and collaborative spirit.

With no further points to discuss, the meeting was adjourned. The committee members were thanked for their contributions and reminded of their ongoing commitment to addressing and advancing gender equality and awareness within the institution.




CHAIRPERSON
PRIST Deemed to be University
(U/s 3 of the UGC Act. 1966)
Vallam, THANJAVUR - 613 403,

Internal Complaints Committee was held on 16th February 2021 at 10.30 am in the internal complaints committee cell.

S.NO	Name	Signature
1	Dr.A.Sohna Chandra Packiyavathy	
2	Dr.Aviraja Manjula	
3	Dr.Kirubakaran	
4	Mrs.P.Soundarya	
5	Mrs.S.Sathya	
6	Ms.G.Parthipa	
7	Ms.M.Anushya	
8	Mrs.B.Nilavu	
9	Mrs.G.Shyamala	





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Date: 14.09.2020

CIRCULAR

As directed, please be informed that the Internal Complaints Committee (ICC) meeting is scheduled for September 16th, 2020, at 10:30 AM in the ICC cell to discuss various departmental issues. All members are requested to be present.




CHAIRPERSON

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Member
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Date: 16.09.2020

Minutes of meeting for Internal Complaints Committee

The Internal Complaints Committee meeting was held on September 16th, 2020, at 10:30 AM in the ICC cell. The following members were in attendance.

Presiding Officer	Dr.A.Sohna Chandra Packiyavathy Controller of Examinations
Members-Teaching Faculty	Dr.Aviraja Manjula Professor / EEE
	Dr.Kirubakaran Assistant Professor/Mathematics
Members-Non Teaching Staff	Mrs.P.Soundarya Administrative Assistant
	Mrs.S.Sathya Administrative Assistant
Members-Students	Ms.G.Parthipa IV Year – B.Tech- CSE
	Ms.M.Anushya II Year – B.Tech-CSE
	Mrs.B.Nilavu Full Time Ph.D.Scholar
NGO Representative	Mrs.G.Shyamala Dr. Vijaya Home, Thanjavur.



1. During the meeting, the chairperson presented a detailed account of the minutes from the previous session.
2. Dr. Aviraja Manjula's report confirmed that there were no cases of sexual harassment reported at the institution during the previous semester of the academic year.
3. We reviewed the suggested action plans and discussed the issues raised in the last meeting. Each item was individually evaluated to assess our performance. It was recommended that the department maintain a record of these issues, as it could be useful if the committee's composition changes in the future. The committee also decided to organize events and initiatives with a focus on gender equality and gender sensitization. These initiatives aim to promote equal opportunities and treatment for all individuals, regardless of gender, while also raising awareness and understanding of gender-related issues.
4. Dr. A. Sohna Chandra Packiavathy concluded the meeting by expressing her gratitude to all members for their support and cooperation throughout the year.

With no further points to discuss, the meeting was adjourned.



A handwritten signature in black ink, appearing to be "A. Sohna Chandra Packiavathy".

CHAIRPERSON

PRIST Deemed to be University
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Vallam, THANJAVUR - 613 403.



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Internal Complaints Committee was held on 16th September 2020 at 10.30 am in the internal complaints committee cell.

S.NO	Name	Signature
1	Dr.A.Sohna Chandra Packiyavathy	
2	Dr.Aviraja Manjula	
3	Dr.Kirubakaran	
4	Mrs.P.Soundarya	
5	Mrs.S.Sathya	
6	Ms.G.Parthipa	
7	Ms.M.Anushya	
8	Mrs.B.Nilavu	
9	Mrs.G.Shyamala	





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THANJAVUR- 613 403 - TAMIL NADU

Date: 21.02.2022

CIRCULAR

As directed, please be informed that the Internal Complaints Committee (ICC) meeting is scheduled for February 23rd, 2019, at 10:30 AM in the ICC cell. The meeting will address various departmental issues, and all members are requested to attend.




CHAIRPERSON

PRIST Deemed to be University
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THANJAVUR - 613 403 - TAMIL NADU

Date: 23.02.2022

Minutes of meeting for Internal Complaints Committee

The Internal Complaints Committee meeting was held on February 23rd, 2022, at 10:30 AM in the ICC cell. The following members were present:

Presiding Officer	Dr.A.Sohna Chandra Packiyavathy Controller of Examinations
Members-Teaching Faculty	Dr.Aviraja Manjula Professor / EEE
	Dr.Kirubakaran Assistant Professor/Mathematics
Members-Non Teaching Staff	Mrs.P.Soundarya Administrative Assistant
	Mrs.S.Sathya Administrative Assistant
Members-Students	Ms.G.Parthipa IV Year – B.Tech- CSE
	Ms.M.Anushya II Year – B.Tech-CSE
	Mrs.B.Nilavu Full Time Ph.D.Scholar
NGO Representative	Mrs.G.Shyamala Dr. Vijaya Home,Thanjavur.

1. During the meeting, the chairperson provided a comprehensive overview of the minutes from the previous session. This review was crucial for ensuring that all members were informed of past discussions and decisions, which set the context for the current meeting's agenda.
2. Dr. Aviraja Manjula's report was discussed next, confirming that there had been no reported cases of sexual harassment at the institution during the previous semester. This



positive outcome was noted with appreciation, reflecting the institution's commitment to maintaining a safe and respectful environment for everyone.


3. The committee then turned its attention to the suggested action plans and reviewed the issues raised in the last meeting. Each item was examined individually to evaluate the progress and performance of the committee. It was recommended that the department keep a detailed record of these issues, as this could be beneficial in the event of changes to the committee's composition. Such records would facilitate a smooth transition and help new members quickly grasp ongoing concerns.

Additionally, the committee decided to plan and implement events and initiatives focused on gender equality and gender sensitization. These initiatives are intended to promote equal opportunities and fair treatment for all individuals, regardless of gender. Furthermore, the campaigns aim to increase awareness and understanding of gender-related issues within the institution. By proactively addressing these topics, the committee seeks to create a more inclusive and informed environment.

4. Dr. A. Sohna Chandra Packiavathy concluded the meeting by expressing sincere gratitude to all members for their continued support and cooperation throughout the year. Her acknowledgment highlighted the collective effort and dedication that have been instrumental in achieving the committee's objectives.

With no further points to discuss, the meeting was adjourned. The members were thanked for their valuable contributions and reminded of the importance of their ongoing commitment to advancing gender equality and awareness within the institution.




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Internal Complaints Committee was held on 23rd February 2022 at 10.30 am in the internal complaints committee cell.

S.NO	Name	Signature
1	Dr.A.Sohna Chandra Packiyavathy	
2	Dr.Aviraja Manjula	
3	Dr.Kirubakaran	
4	Mrs.P.Soundarya	
5	Mrs.S.Sathya	
6	Ms.G.Parthipa	
7	Ms.M.Anushya	
8	Mrs.B.Nilavu	
9	Mrs.G.Shyamala	





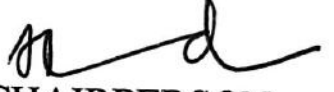
PRIST
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THANJAVUR- 613 403 - TAMIL NADU

Date: 13.09.2021

CIRCULAR

As directed, please be informed that the Internal Complaints Committee (ICC) meeting will take place on September 15th, 2021, at 10:30 AM in the ICC cell. The meeting will focus on discussing various departmental issues. All members are required to attend to ensure a thorough examination of the topics on the agenda. Your presence is important for a productive discussion and resolution of these matters. Please make the necessary arrangements to be present.




CHAIRPERSON
PRIST Deemed to be University
(U/s 3 of the UGC Act.1956)
Vallam, THANJAVUR - 613 403.

Copy To:

Office of the Hon'ble Chancellor sir
Office of the Hon'ble pro Chancellor Madam
Office of the Hon'ble Vice Chancellor sir
Office of the Hon'ble pro Vice Chancellor sir
Registrar
Member
File (Dean & Office)



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UNIVERSITY
NAAC ACCREDITED
THANJAVUR- 613 403 - TAMIL NADU

Date: 15.09.2021

Minutes of meeting for Internal Complaints Committee

The Internal Complaints Committee meeting was held on September 15th, 2021, at 10:30 AM in the ICC cell. The following members were present:

Residing Officer	Dr.A.Sohna Chandra Packiyavathy Controller of Examinations
Members-Teaching Faculty	Dr.Aviraja Manjula Professor / EEE
	Dr.Kirubakaran Assistant Professor/Mathematics
Members-Non Teaching Staff	Mrs.P.Soundarya Administrative Assistant
	Mrs.S.Sathya Administrative Assistant
Members-Students	Ms.G.Parthipa IV Year – B.Tech- CSE
	Ms.M.Anushya II Year – B.Tech-CSE
	Mrs.B.Nilavu Full Time Ph.D.Scholar
NGO Representative	Mrs.G.Shyamala Dr. Vijaya Home, Thanjavur.

1. During the meeting, the chairperson provided a detailed presentation of the minutes from the previous session. This review was essential to ensure that all members were up-to-date with past discussions and decisions, setting the stage for the current meeting's agenda.



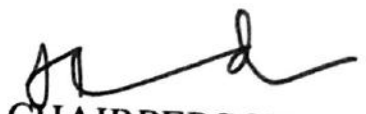
2. Dr. Aviraja Manjula's report was then discussed, confirming that no cases of sexual harassment had been reported at the institution during the previous semester. This outcome was noted with appreciation, reflecting the institution's ongoing commitment to maintaining a safe and respectful environment for everyone.
3. The committee then turned its attention to the suggested action plans and revisited the issues raised during the last meeting. Each item was individually assessed to evaluate our performance and progress. The discussion highlighted the importance of maintaining a record of these issues, which could be beneficial if there are changes in the committee's composition in the future. This approach ensures continuity and helps new members quickly understand ongoing concerns.

The committee decided to focus on planning and implementing events and initiatives centered on gender equality and gender sensitization. These initiatives are designed to promote equal opportunities and fair treatment for all individuals, irrespective of gender. Additionally, the campaigns aim to enhance awareness and understanding of gender-related issues within the institution. By addressing these topics proactively, the committee seeks to foster a more inclusive and informed environment.

4. Dr. A. Sohna Chandra Packiavathy concluded the meeting by expressing heartfelt gratitude to all members for their dedication and cooperation throughout the year. Her acknowledgment underscored the collective effort and support that have been pivotal in addressing the committee's objectives.

With no further points to discuss, the meeting was adjourned. The members were thanked for their contributions and reminded of the importance of their ongoing commitment to addressing and advancing gender equality and awareness within the institution.




CHAIRPERSON
PRIST Deemed to be University
(U/s 3 of the UGC Act.1956)
Vallam, THANJAVUR - 613 403.



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THANJAVUR- 613 403 - TAMIL NADU

Internal Complaints Committee was held on 15th September 2021 at 10.30 am in the internal complaints committee cell.

S.NO	Name	Signature
1	Dr.A.Sohna Chandra Packiyavathy	
2	Dr.Aviraja Manjula	
3	Dr.Kirubakaran	
4	Mrs.P.Soundarya	
5	Mrs.S.Sathya	
6	Ms.G.Parthipa	
7	Ms.M.Anushya	
8	Mrs.B.Nilavu	
9	Mrs.G.Shyamala	





**PONNAIYAH RAMAJAYAM INSTITUTE OF
SCIENCE & TECHNOLOGY (PRIST)**


Declared as DEEMED TO BE UNIVERSITY.
U/s 3 of UGC Act 1956

Date: 06.02.2023

Circular

By direction, it is informed that the meeting of the Internal Complaints Committee (ICC) is scheduled for February 9, 2023, at 10.30 a.m. in the Internal Complaints Committee cell to discuss various issues pertaining to the department. All members are requested to be present for the meeting.




Registrar
Ponnaiyah Ramajayam Institute of
Science & Technology (PRIST)
Institution Deemed to be University
U/s 3 of the UGC Act, 1956
THANJAVUR - 613 403. TAMIL NADU

Copy To:

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- Office of the Honorable pro Chancellor Madam
- Office of the Honorable Vice Chancellor sir
- Office of the Honorable pro Vice Chancellor sir
- Registrar
- Member
- File (Dean & Office)



PONNAIYAH RAMAJAYAM INSTITUTE OF
SCIENCE & TECHNOLOGY (PRIST)

Declared as DEEMED TO BE UNIVERSITY
U.s 3 of UGC Act 1956

Date: 09.02.2023

Minutes of Meeting for Internal Complaints Committee

The meeting of Internal Complaints Committee was held on 9th February 2023 at 10.30AM in Internal Complaints Committee cell. The following members were present in the meeting


Presiding Officer	Dr.A.Sohna Chandra Packiavathy Controller of Examinations
Members- Teaching Faculty	Dr.Aviraja Manjula Professor/EEE
	Dr.Kirubakaran Assistant Professor/Mathematics
Members- Non Teaching Staff	Mrs.P.Soundarya Administrative Assistant
	Mrs.S.Sathya Administrative Assistant
Members - Students	Ms.G.Parthipa IV Year- B.Tech-CSE
	Ms.M.Anushya II Year- B.Tech-CSE
	Mrs.B.Nilavu Full Time Ph.D.Scholar
NGO Representative	Mrs.G.Shyamala Dr.Vijaya Home, Thanjavur



1. During the meeting, the chairperson presented the detailed minutes of the previous meeting.
2. The Dr. Aviraja Manjula report has confirmed that there were no cases of sexual harassment reported at the institution during the previous semester of the academic year.
3. We examined the suggested action plans and talked about the issues from the last meeting during this discussion. We evaluated our performance by going over each item individually. It was recommended that the department keep track of these issues because it might be helpful if the composition of the committee were to change. It was decided to plan events and initiatives with a focus on gender equity and gender sensitization. These campaigns seek to advance equality of opportunity and treatment for all people, regardless of gender, as well as awareness and knowledge of gender-related issues.
4. Dr.A.Sohna Chandra Packiavathy concluded the meeting by expressing gratitude towards all members for their support and cooperation throughout the year.

Since there was no other points to discuss the meeting ended.




CHAIRPERSON
Ponnasayil Ramaiyavar Institute of
Science & Technology (P.R.I.S.T.)
Institution Deemed to be University
U/s 3 of the UGC Act, 1956
THANJAVUR - 613 403, TAMIL NADU



PONNAIYAH RAMAJAYAM INSTITUTE OF SCIENCE & TECHNOLOGY (PRIST)

Declared as DEEMED-TO-BE-UNIVERSITY
U/s 3 of UGC Act, 1956

Internal Complaints Committee meeting held on 9th February 2023 at 10.30 am in the
internal complaints committee cell.

S.NO	Name	Signature
1	Dr.A.Sohna Chandra Packiyavathy	
2	Dr.Aviraja Manjula	
3	Dr.Kirubakaran	
4	Mrs.P.Soundarya	
5	Mrs.S.Sathya	
6	Ms.G.Parthipa	
7	Ms.M.Anushya	
8	Mrs.B.Nilavu	
9	Mrs.G.Shyamala	





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THANJAVUR- 613 403 - TAMIL NADU

Date: 07.08.2022

Circular

As per the advice of the Chairman Sir, Meeting of the Internal Complaints Committee (ICC), is scheduled for 10th August 2022 at 10.30AM in Internal Complaints Committee cell to discuss about various issues pertaining to the department all the members are requested to be present for the Meeting.




COORDINATOR

Ponnaiyan Ramajayam Institute of
Science & Technology (PRIST)
Institution Deemed to be University
U/s 3 of the UGC Act. 1956
THANJAVUR - 613 403. TAMIL NADU

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Office of the Honorable pro Chancellor Madam
Office of the Honorable Vice Chancellor sir
Office of the Honorable pro Vice Chancellor sir
Registrar
Member
File (Dean & Office)



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Date: 10.08.2022

Minutes of Meeting for Internal Complaints Committee

The meeting of Internal Complaints Committee was held on 10.08.2022 at 10.30 am in Internal Complaints Committee cell. The following members were present in the meeting


Presiding Officer	Dr.A.Sohna Chandra Packiavathy Controller of Examinations
Members- Teaching Faculty	Dr.Aviraja Manjula Professor/EEE
	Dr.Kirubakaran Assistant Professor/Mathematics
Members- Non Teaching Staff	Mrs.P.Soundarya Administrative Assistant
	Mrs.S.Sathya Administrative Assistant
Members - Students	Ms.G.Parthipa IV Year- B.Tech-CSE
	Ms.M.Anushya II Year- B.Tech-CSE
	Mrs.B.Nilavu Full Time Ph.D.Scholar
NGO Representative	Mrs.G.Shyamala Dr.Vijaya Home, Thanjavur



1. During the meeting, the chairperson presented the detailed minutes of the previous meeting.
2. Dr.Aviraja Manjula report has confirmed that there were no cases of sexual harassment reported in the institution during the previous academic year.
3. During the meeting, we discussed the matters arising from the previous meeting and reviewed the proposed action plans. We went through each item one by one to assess our level of achievement. It was suggested that the department should maintain a record of these issues, as it could prove useful in the event of any changes in committee members.
4. The decision was made to organize programs and activities centered on gender equity and gender sensitization. These initiatives aim to promote awareness and understanding of gender-related issues and encourage equal treatment and opportunities for all individuals regardless of their gender.
5. Dr.A.Sohna Chandra Packiavathy concluded the meeting by expressing gratitude towards all members for their support and cooperation throughout the year.

Since there was no other points to discuss the meeting ended.




CHAIRPERSON
Ponnaiyan Kamajayam Institute of
Science & Technology (PRIST)
Institution Deemed to be University
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THANJAVUR - 613 403. TAMIL NADU



**PONNAIYAH RAMAJAYAM INSTITUTE OF
SCIENCE & TECHNOLOGY (PRIST)**

Declared as DEEMED TO BE UNIVERSITY
U/s 3 of UGC Act, 1956

Internal Complaints committee meeting held on 10th August 2022 at 10.30AM in Internal
Complaints Committee cell.

S.NO	Name	Signature
1	Dr.A.Sohna Chandra Packiavathy	
2	Dr.Aviraja Manjula	
3	Dr.Kirubakaran	
4	Mrs.P.Soundarya	
5	Mrs.S.Sathya	
6	Ms.G.Parthipa	
7	Ms.M.Anushya	
8	Mrs.B.Nilavu	
9	Mrs.G.Shymala	

