

# PONNAIYAH RAMAJAYAM INSTITUTE OF SCIENCE & TECHNOLOGY (PRIST)

Declared as DEEMED-TO-BE-UNIVERSITY U/s 3 of UGC Act, 1958

6.2.2 Institution implements e-governance in its operation. e-governance is implemented covering the following areas of operations

1. Administration including complaint management

#### **ERP SCREEN SHOTS**

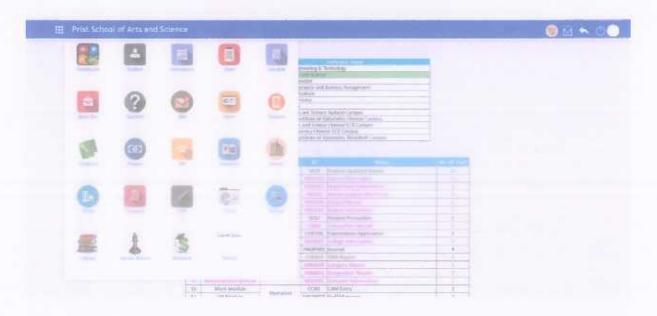


REGISTRAR,
Ponnaiyah Ramajayam Institute of
Science & Technology (PRIST).
(Institution Deemed to be University
U/s 3 of the UGC Act. 1956).
THANJAVUR-613 403, TAMIL NADU.





# **ERP MANUAL**





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Ponnaiyah Ramajayam Institute of
Science & Technology (PRIST),
(Institution Deemed to be University
U/s 3 of the UGC Act. 1956),
THANJAVUR-613 403, TAMIL NADU.

#### Vision

To be internationally recognized Institution for its excellence of academic programmes, for its high-quality teaching across a broad range of disciplines, for its efforts in promoting world class research and for its community service in making quality and flexible higher education to reach wider community.

#### Mission

To dedicate to the communication, expansion and integration of knowledge through excellent undergraduate education as its primary priority and complementary excellent post graduate academic programmes.

To offer quality professional education opportunities which are accessible, flexible and borderless.

To have a distinct academic approach that emphasizes professional education fosters high achievement and promotes original inquiry, innovation and collaboration.

To make the Institution Campus as a Centre of Academic Excellence where high quality research and high-quality teaching are mutually sustaining.

To develop graduates who may be positioned to meet the challenges of a rapidly changing world.

To create fulfilling experiences for all students based on commitment of skilled and caring teaching faculty.

To aspire to contribute to our nation's economic growth, social development and sustainability.

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# Subject Master:

The courses approved in the Board of Studies (BoS) will be entered by the department ERP coordinator in the subject master. The subject information window has the facility to enter the details of the subject code, subject name, credits, subject type, marks allotment and arrear fees.



#### Course File Attachment:

This option is entered by every faculty by attaching the course file which has the facilities to enter the syllabus and subject information



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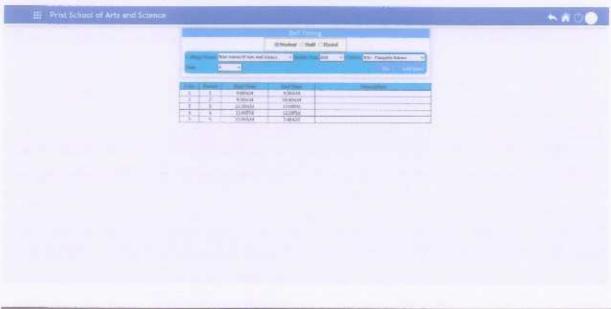
# Master Subject Allotment:

The department ERP coordinator will select the subject offered by the department for the odd or even semester of the academic year for the subject registration of the student in the master subject allotment window and select the students for the subjects allotted in the current semester.



# Bell timings:

The bell timings of each period will be entered by the overall ERP coordinator since it is common for the university. The student bell timing window has the facility to enter the start time, enter time and description of the periods along with break.



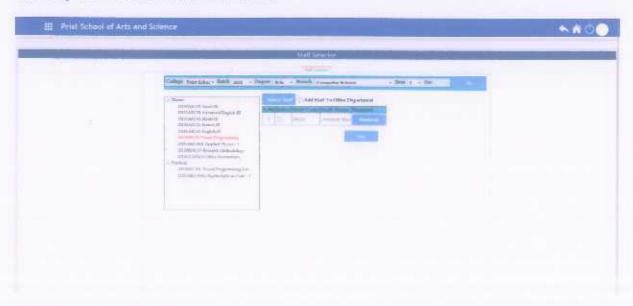
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#### Staff Selector:

This option is used to Allot subject faculty by the department ERP coordinator in the Staff Selector for class handling, attendance entry, question paper setting, valuation of answer scripts and entry of continuous assessment exam.



#### Semester Time Table:

The Time Table for the semester will be entered by the department ERP coordinator based on the individual staff timetable. This window has the facility to select the subject and select the staffs for the subject and allot for each and every day. The class advisor of each class should also be given at the bottom of the time table.



# 2. Attendance Module

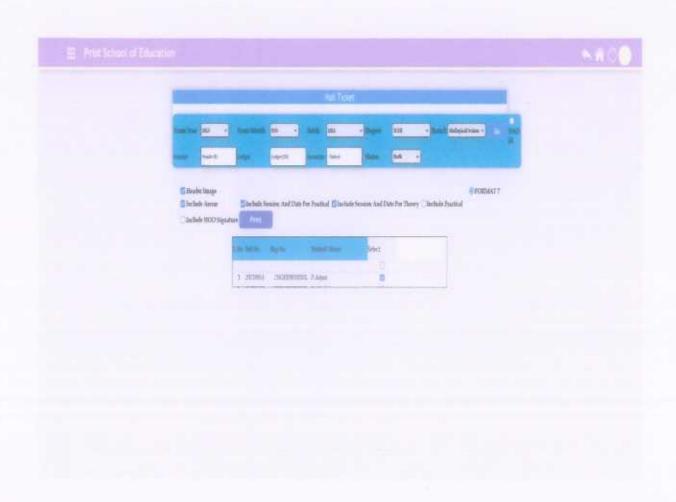
The attendance will be entered by each faculty for the subjects allotted to them. The attendance entry option has the facility to mark the present, absent and reason for the absentees.



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THANJAYUR - 613 403, TAMIL NADU.

# 3. Library Module:

The module is been operated by the Chief Librarian. The module has facilities to enter book details, back volumes, proceedings, library card, rack details and Project books

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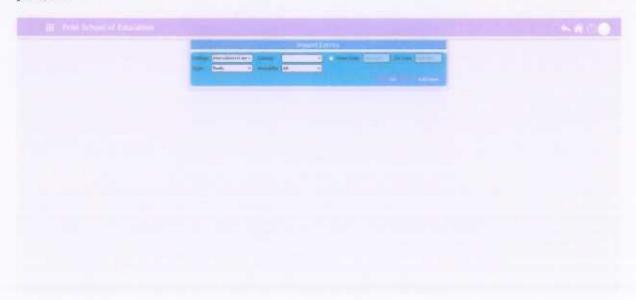
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# Inward Entry:

The module is operated by the librarian coordinators to enter the details of the book such as access no, publishers, number of copies, author names, invoice no, isbn number, publication year, etc...



# E-Gate Entry:

The entry option is entered by staffs and students once they check in and checkout of library. This option has the facilities to calculate the number of visits of each person and report is generated.



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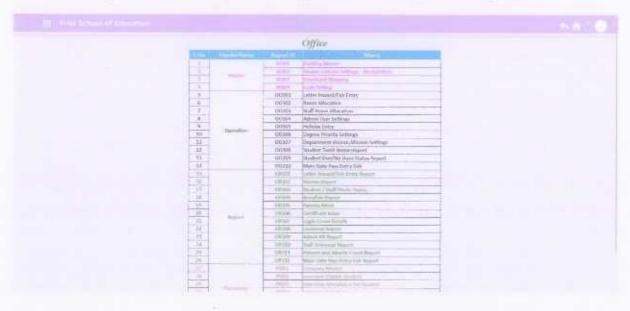
# Transaction Report

The transaction report is operated by the chief librarian and the overall transaction report of both the students and staffs is generated.



# 4. Administrative Module:

This module is operated by the Office co-ordinator. This modules has the facility to enter staff room allocation, student and staff photo status, placement details, Alumni report etc.



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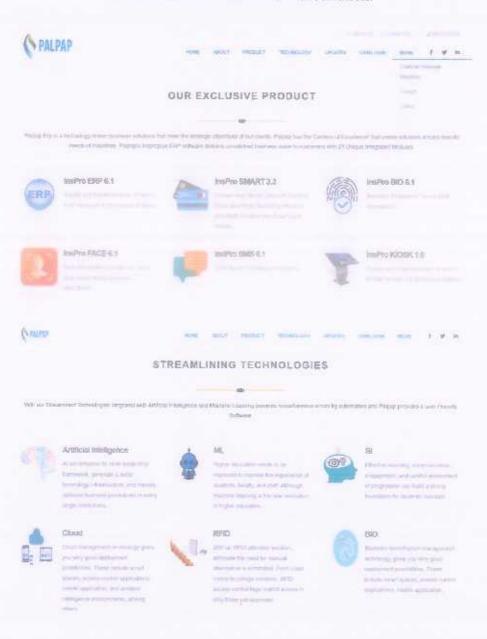


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PRIST ERP was implemented by PALPAP – A Leading Educational ERP Software Company. The following URL is been assigned for the institution.

Admin and Faculty Login: Student Login:

Payment Login: To view and download Detail Information:



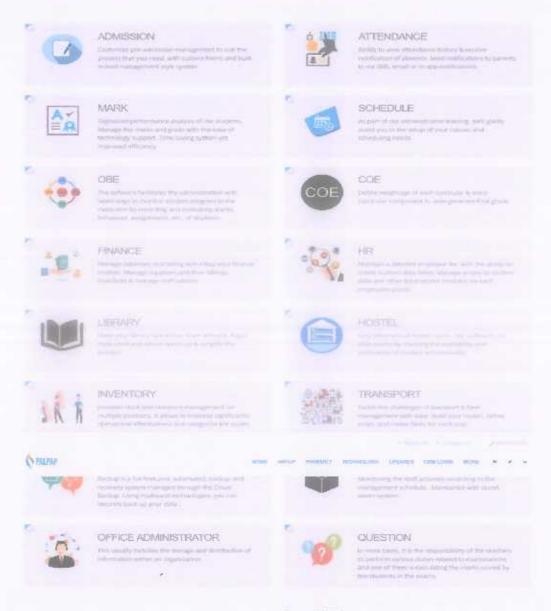
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#### PALPAP ERP UNIQUE MODULES

Palpap ERP offers ≥1 Unique Interlinked Modules



#### Our Office

- Address: 3/17, GST Road, St. Thomas Mount, Chennai-600016
- Phone: 9962590209
- Landline:044-45410579
- · Email: palpap@gmail.com

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